

Community Area Partnership Agreement 2014/15:*Budget details for CAP running costs***Your Details:**

Name:	Patrick Wilson
Partnership:	Pewsey Community Area Partnership

Bank Account Details:

Account name:	PCAP
Sort code:	
Account no.	
Balance of funds at beginning of year:	£10,005.44

Details of Budget:

	Cost:
Coordinator (inc travel) costs: <ul style="list-style-type: none"> ▪ Part-time coordinator April 2014 – March 2015 (based on 10 hrs per week @ £9 ph) £4,680 ▪ Travel costs for travel to meetings approx £600 per year ▪ Mobile Phone £50 	a £5,330
Meetings, Consultation activities, public events, analysis, etc: <ul style="list-style-type: none"> ▪ 4 full partnership meetings @£120 ▪ Sub-Group Meetings @£150 ▪ Special activities/events £500 	b £770
Advertising & promotion: <ul style="list-style-type: none"> ▪ Adverts for meetings (@ £0 – now carried out by social media) ▪ 1,000 leaflets (£280) ▪ Web Page set-up (£300) 	c £580
Plans, questionnaires, other printing costs: <ul style="list-style-type: none"> ▪ Draft Community Plan for consultation printing and distribution 	d £250
Office expenses, consumables, etc.: <ul style="list-style-type: none"> ▪ Stamps, printing, equipment for consultation events 	e £50
Other costs: <ul style="list-style-type: none"> ▪ Membership of Visit Wiltshire £850 ▪ Insurance £250 ▪ Contingency £250 ▪ Refreshments for PCAP meetings £20 	f £1,370
Amount of funding rolled forward from 2013/14 to be spent in 2014/15:	g £3,163
Total running costs applied for:	h £5,187

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Pewsey Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2014/15.

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2014/15:

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I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:

Date:

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